

Office of the City Attorney

Richard Doyle, City Attorney

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T*he Office of the City Attorney is committed to providing excellent legal services, consistent with the highest professional and ethical standards, to the City and Redevelopment Agency, with the goal of protecting and advancing their interests in serving the people of San José*

City Service Area

Strategic Support

Core Services

Legal Representation

Advocate, defend, and prosecute on behalf of the City's and Redevelopment Agency's interests

Legal Transactions

Provide oral and written advice on legal issues and prepare documents to implement official City and Redevelopment Agency actions

Strategic Support: Office Management and Analysis, Fiscal Control/Budget Preparation, Personnel Administration/Human Resources, Computer Network Management, Facility Management, Records and File Maintenance, Law Library Maintenance, and Contract Administration

Office of the City Attorney

Department Budget Summary

	2006-2007 Actual 1	2007-2008 Adopted 2	2008-2009 Forecast 3	2008-2009 Adopted 4	% Change (2 to 4)
Dollars by Core Service					
Legal Representation	\$ 6,857,717	\$ 7,328,130	\$ 7,224,443	\$ 7,180,877	(2.0%)
Legal Transactions	5,745,144	6,618,577	7,211,968	6,783,215	2.5%
Strategic Support	1,533,318	1,550,097	1,595,277	1,591,742	2.7%
Total	\$ 14,136,179	\$ 15,496,804	\$ 16,031,688	\$ 15,555,834	0.4%
Dollars by Category					
Personal Services					
Salaries/Benefits	\$ 12,943,685	\$ 14,359,632	\$ 14,971,052	\$ 14,342,299	(0.1%)
Overtime	9,409	36,488	51,154	51,154	40.2%
Subtotal	\$ 12,953,094	\$ 14,396,120	\$ 15,022,206	\$ 14,393,453	(0.0%)
Non-Personal/Equipment	1,183,085	1,100,684	1,009,482	1,162,381	5.6%
Total	\$ 14,136,179	\$ 15,496,804	\$ 16,031,688	\$ 15,555,834	0.4%
Dollars by Fund					
General Fund	\$ 12,361,847	\$ 13,385,143	\$ 13,843,490	\$ 13,384,186	(0.0%)
Airport Maint & Oper	633,832	664,249	679,488	679,803	2.3%
Home Invest Partnership	4,920	8,939	9,311	9,311	4.2%
Low/Mod Housing	601,792	654,345	679,638	679,638	3.9%
Sewer Svc & Use Charge	417,587	424,155	446,530	429,665	1.3%
SJ/SC Treatment Plant Oper	116,201	100,132	105,513	105,513	5.4%
Workforce Investment Act	0	259,841	267,718	267,718	3.0%
Total	\$ 14,136,179	\$ 15,496,804	\$ 16,031,688	\$ 15,555,834	0.4%
Authorized Positions	98.62	94.62	94.62	92.62	(2.1%)

Office of the City Attorney

Budget Reconciliation

(2007-2008 Adopted to 2008-2009 Adopted)

	Positions	All Funds (\$)	General Fund (\$)
Prior Year Budget (2007-2008):	94.62	15,496,804	13,385,143
Base Adjustments			
One-Time Prior Year Expenditures Deleted			
• Rebudget: Standard Specifications Project Contract		(100,000)	(100,000)
• Attorney's Office Sunshine Reform Task Force Legal Support		(50,000)	(50,000)
One-time Prior Year Expenditures Subtotal:	0.00	(150,000)	(150,000)
Technical Adjustments to Costs of Ongoing Activities			
• Salary/benefit changes and the following position reallocation:		612,788	536,251
- 1.0 Deputy City Attorney to 1.0 Senior Deputy City Attorney			
• Restore one-time non-personal/equipment savings		36,878	36,878
• Attorney's Office sworn position overtime		13,298	13,298
• Non-Personal/Equipment COLA		15,920	15,920
• Changes in vehicle maintenance and operations costs		6,000	6,000
Technical Adjustments Subtotal:	0.00	684,884	608,347
2008-2009 Forecast Base Budget:	94.62	16,031,688	13,843,490
Investments/Budget Proposals Approved			
Legal Representation			
Strategic Support CSA			
- Attorney's Office Non-Personal/Equipment Funding Efficiencies		(43,566)	(43,566)
Legal Representation Subtotal:	0.00	(43,566)	(43,566)
Legal Transactions			
Strategic Support CSA			
- Attorney's Office Chief Deputy City Attorney Staffing	(1.00)	(249,794)	(249,794)
- Attorney's Office Temporary Senior Deputy City Attorney Staffing		(233,092)	(216,227)
- Attorney's Office Legal Administrative Support Staffing	(1.00)	(86,665)	(86,980)
- Attorney's Office Temporary Legal Research Staffing		(59,202)	(59,202)
- Rebudget: Pension Obligation Bonds Legal Services		200,000	200,000
Legal Transactions Subtotal:	(2.00)	(428,753)	(412,203)
Strategic Support			
Strategic Support CSA			
- Attorney's Office Telephone Communications Cost Efficiencies		(3,535)	(3,535)
Strategic Support Subtotal:	0.00	(3,535)	(3,535)
Total Investment/Budget Proposals Approved	(2.00)	(475,854)	(459,304)
2008-2009 Adopted Budget Total	92.62	15,555,834	13,384,186

Office of the City Attorney

Departmental Position Detail

Position	2007-2008 Adopted	2008-2009 Adopted	Change
Accounting Technician	1.00	1.00	-
Assistant City Attorney	2.00	2.00	-
Associate Deputy City Attorney	1.00	1.00	-
Chief Deputy City Attorney	5.00	4.00	(1.00)
Chief Trial Attorney	1.00	1.00	-
City Attorney	1.00	1.00	-
Deputy City Attorney	15.00	15.00	-
Legal Administrative Assistant	16.00	15.00	(1.00)
Legal Analyst II	13.00	13.00	-
Legal Services Administrator	1.00	1.00	-
Legal Services Manager	1.00	1.00	-
Network Engineer	1.00	1.00	-
Office Specialist II	2.00	2.00	-
Police Officer	2.00	2.00	-
Police Sergeant	1.00	1.00	-
Research Attorney PT	0.62	0.62	-
Senior Account Clerk	1.00	1.00	-
Senior Deputy City Attorney	26.00	26.00	-
Senior Legal Analyst	4.00	4.00	-
Total Positions	94.62	92.62	(2.00)